## **Webinar/Event Rules & Notifications**

- 1. The host can start the meeting only within 10 minutes before the scheduled start time.
- 2. The host cannot start the meeting earlier than 10 minutes before the start time.
- 3. The moderator must accept the invitation to join as a moderator.
- 4. If the moderator declines the invitation, they will be assigned the role of normal host/learner.
- 5. Once the meeting is started by the host, neither learners nor moderators can take any action.
- 6. When the host publishes the event, both the host and the moderator will receive an email with event details.
- 7. Learners will receive an email only after they register for the event.
- 8. All users (host, moderator, learners) will receive a reminder email 10 minutes before the event starts.
- 9. After registration is full, users will see a "Browse Similar" action button.